



COSLA
CONFERENCE CENTRE







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WELCOME

COSLA Conference Centre offers outstanding conference, meeting and events facilities within Verity House.

The venue is situated in Edinburgh's historic Haymarket district with excellent transport links by road, air and rail. The purpose built Conference Centre offers the very best in facilities and technology and our experienced, enthusiastic team will help to ensure your Event's success and that your every need is catered for.

Whatever the event, whether you are planning a Conference or Seminar for 200 or a board meeting for 10, our staff are highly trained and focussed on making your event a success.







“We chose COSLA because the team there were very helpful in accommodating all our needs and the building is modern, bright, well equipped and well situated for transport links. Our delegates were impressed with the facilities and were keen for us to have future meetings there.”

Fiscal Technologies





A FIRST CLASS VENUE

Every aspect of the COSLA Conference centre is designed to meet the needs of our clients.

The spacious designed building and stylish interiors, with emphasis placed on natural daylight and flexibility provides a stimulating and creative environment for business, learning and development. The Centre is designed as a collaborative business environment, putting the needs of users first, with state of the art technology and flexibility of use, supported by a highly trained, professional team.

At COSLA we want to put your mind at ease with flexibility and affordability, helping you through the lead up to a successful event.

- ☾ All our rooms have natural daylight, dedicated coffee stations are positioned on both floors and FREE Wi-Fi is available throughout the Conference Centre.
- ☾ Complimentary newspapers are available on our ground floor conference facility where delegates can also access e-mails and the internet using our work station.
- ☾ The Conference Centre is fully DDA compliant with lift access to both floors and an induction loop system fitted throughout our meeting rooms.
- ☾ Whatever you book us for whether a major event or small meeting, our commitment to you is 100% service to match an outstanding custom built facility.



LOCATION LOCATION LOCATION

This spacious, light and airy venue, is situated adjacent to Haymarket Railway Station and is ideally placed for road and air access, it is also just a 15 minute stroll from Princes Street which is home to many of our shops, National Art Gallery and Edinburgh Castle.

The venue excels in terms of location and the on-site facilities. It is extremely well placed for all main routes with public transport halting right on the The COSLA Conference Centre doorstep.

Edinburgh Airport 7 miles, 19 minutes drive
Haymarket Train Station 0.1 miles, 1 minute drive
St Andrew's Bus Station 2.3 miles, 12 minutes drive

By Public Transport

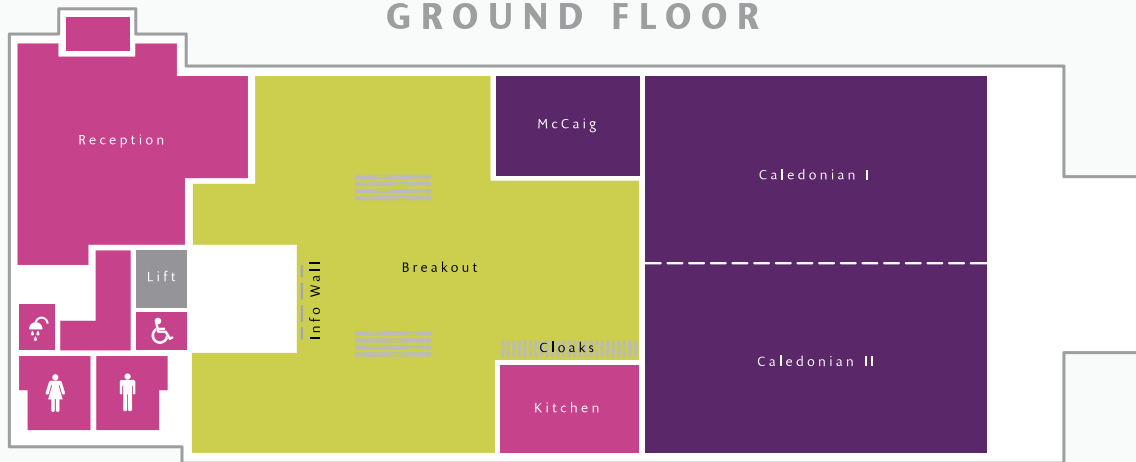
There are several public transport options available to The COSLA Conference Centre. For the latest information contact Traveline Scotland on 0871 2002223, or log on to www.travelinescotland.com



FIRST FLOOR



GROUND FLOOR



“The IT set-up was problem free, very user friendly and very versatile according to our needs. Would definitely recommend to others in the organisation”

Our conference was a great success and I'd definitely use this venue again. A great main room, with flexible space for break out sessions, modern, easy to use equipment, friendly, professional and flexible staff for whom nothing was too much trouble.”

Scottish Government



DEDICATED TEAM FIRST CLASS SERVICE

What we offer at the COSLA Conference Centre is not just about our first class custom built facilities, it's about our clients.

Our Events Team will be there to support you from your first enquiry to the closing of your event. We will ensure that your room is set up to your specification before you arrive, will help you with any technological enquiry you may have, and if you need anything adjusted on the day, we will be there to assist you. For a 'can do' attitude the COSLA Events Team cannot be beaten.

The COSLA Conference Centre offers a flexible range of packages and services providing clients with a one-stop shop for all types of Conferences, meetings and events. Every opportunity is covered from room hire only to long term office leasing with a virtual office presence.



FACILITIES AND EQUIPMENT

The COSLA Conference Centre boasts the best in Audio Visual technology including multi-line video conferencing facilities and state of the art presentation equipment in all our rooms.



Wi-Fi is available throughout the venue and is available free of charge to all delegates. Conference Centre staff are happy to discuss your AV requirements in more details and will endeavour to meet your every need.

“The team provide a professional and friendly service and their flexibility and reliability makes them easy to work with

The impressive facilities and central location make it an ideal venue to host meetings and events.”

The Improvement Service



CATERING OPTIONS

The COSLA Conference Centre's team is passionate about food.

You can choose from a varied lunch menu of locally sourced, high quality ingredients whether it be hot or cold and enjoy a more flexible style of catering whilst networking.

To keep energy levels high at all times, a tempting and healthy selection of refreshments are available throughout the day.



“COSLA provides a highly professional Event Management Service. We have engaged the COSLA Team for our Scottish Fire Conference and Exhibition on several occasions and have nothing but praise for the quality of service they provide, including budget management, conference and exhibition set up and hotel liaison.

Everything is planned with a meticulous eye to detail and it is hard to envisage any private sector company being in a position to offer a near comparable service in terms of both quality and price.”

Chief Fire Officers Association (Scotland)

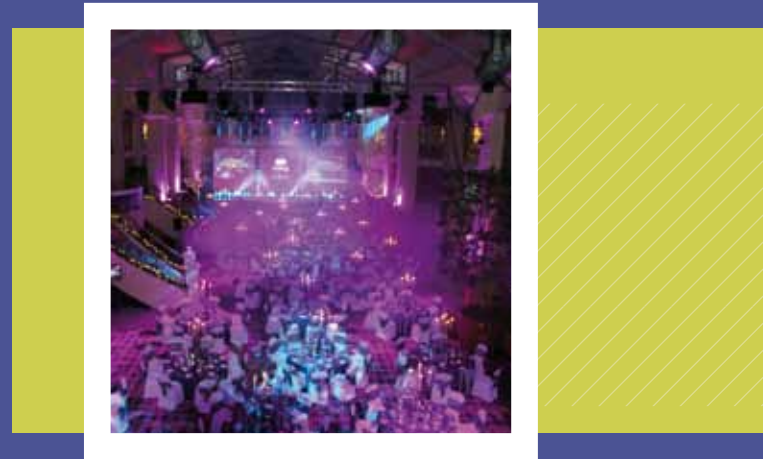


EVENT MANAGEMENT SERVICE

Our experienced Events Team offers a full, comprehensive and bespoke Events Management package.

Every client and event is different and therefore we view each individual project with a fresh outlook to ensure we provide everything for the very best event in the very best location. We will work closely with you, providing experienced guidance, in order to guarantee your event expectations are not only fully met but exceeded.

You may only require assistance with one aspect of your event – Venue Finding, Accommodation Management or On-site Event Management. The COSLA Events Team are happy to provide as much or as little support as you need.

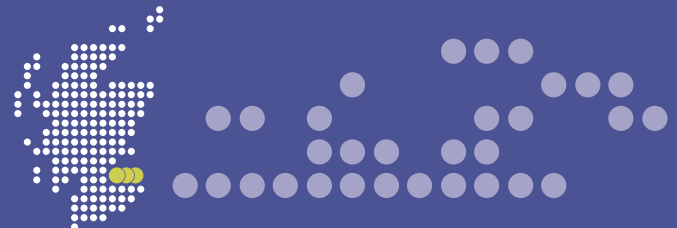


We offer a complete range of event services from exhibitions, conferences, gala dinners or award ceremonies to incentives, product launches, and training workshops.

The COSLA Events Team brings years of event concepts, organisations and supplier contacts together to ensure that whatever event you are planning runs smoothly and achieves its objectives.

For further information or to discuss a request please contact:

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