

Tomorrow's World

COSLA and Improvement Service Annual Conference and Exhibition 2017

5 – 6 October 2017
Crieff Hydro Hotel, Perthshire



expertise in your environment
LANDENGINEERING



is
improvement **service**

Question: What is happening in the Crieff Hydro Hotel on Thursday 5 and Friday 6 October 2017 ?

Answer: The first major Local Government conference since the Local Government Elections in May.

“Tomorrow’s World” is bold in its aspiration and will be dynamic in its execution.

It is a brave decision to try and encapsulate the opportunities and challenges we face for the next five years, given the way the last year has played out politically.

With key speakers and a programme that is sure to engender hot political debate and give challenge to the future we face as a sector. This is the one event not to be missed.

We hope to see you in Crieff.

The 2017 fee includes:

As a member Authority, attending as a full residential conference delegate will cost £399 plus VAT.

Included in the full residential conference delegate fee is one nights' accommodation on Thursday, 5 October, the fee includes attendance at the COSLA Excellence Awards, Pre-Dinner Reception, Dinner and Ceremony on Thursday 5 October. It also includes attendance at the Conference and Convention sessions including tea/coffee and lunch on 5 and 6 October.

Plenary Sessions

The conference will start at 9.30am on Thursday, 5 October and concludes at 2.00pm on Friday, 6 October. This is your chance to contribute to the debate on key issues in Scotland.

The conference is an invaluable opportunity to network in an informal situation.

Accommodation

This year's event will be held at the Crieff Hydro Hotel, Perthshire and it is anticipated that all conference delegates will be accommodated within the hotel and surrounding grounds. **All accommodation must be booked through COSLA by Monday, 11 September 2017.** We are unable to guarantee places for forms received after this date.

For further information regarding the hotel or accommodation, please contact Linda Bruce on 0131 474 9228 or email linda@cosla.gov.uk

Hotel Information

Crieff Hydro Hotel is Scotland's leading leisure resort. Nestled in the rolling hills of the Perthshire countryside, the resort is under an hour from Edinburgh, Glasgow and Dundee and offers over 300 parking spaces on-site.

Delegate Attendance Options

The following flexible attendance options allow you to attend the conference on a basis which best suits your needs. These changes are in response to customer demand and reflect delegates' increasing workplace commitments. Please read the options and mark your choices on the booking form.

OPTION 1

Full residential conference delegate

Accommodation on 5 October and attendance at all sessions, including tea/coffee and lunch on 5 and 6 October. Pre-Dinner Reception, Awards Ceremony and Dinner, on 5 October.

OPTION 2

Day delegate on Thursday, 5 October

Attendance at all sessions, tea/coffee and lunch on 5 October. Does NOT include accommodation or attendance at dinner.

OPTION 3**

Day delegate on Friday, 6 October

Attendance at all sessions, tea/coffee and lunch on 6 October.

OPTION 4

Accommodation on Wednesday, 4 October

Bed and breakfast on the night of 4 October

OPTION 5

Accommodation on Thursday, 5 October

Bed and breakfast on the night of 5 October

OPTION 6

Pre-Dinner Reception Excellence Awards Ceremony and Dinner on Thursday, 5 October

Attendance at the Pre-Dinner Reception, Excellence Awards Ceremony and Dinner on 5 October

Exhibiting

The exhibition is an integral part of the conference, attracting a wide variety of organisations working in both the public and private sectors. Refreshments will be served in the exhibition areas to ensure that exhibitors have the chance to meet with delegates.

Further information is available from [Amanda Hogg](mailto:amanda@cosla.gov.uk) on 0131 474 9213 or email amanda@cosla.gov.uk

Advertising

The official conference handbook contains essential programme and speaker information and is distributed to all delegates attending the conference. There is a limited amount of advertising space available in the handbook which will be A4 size and printed in full colour.

The following rates will apply :

Full page	£450 plus VAT
Half page	£280 plus VAT
Quarter page	£200 plus VAT

For technical specifications please contact [Linda Bruce](mailto:linda@cosla.gov.uk) on 0131 474 9228 or email linda@cosla.gov.uk

Sponsorship

Sponsoring one particular aspect of the conference brings its own list of benefits and related costs. Organisations may also contribute to the cost of one of the options shown below with recognition in the Conference Handbook. For estimated costs or to discuss your contribution, [please contact Linda Bruce](mailto:linda@cosla.gov.uk) on 0131 474 9228 or email linda@cosla.gov.uk

OPTION

Excellence Awards Ceremony Dinner
Evening Pre-Dinner Reception
Lunch(es)
Refreshment Breaks
Delegate Writing Pads
Delegate Pens
Delegate Conference Bags

Promotional Literature and/or Complimentary Gifts

An opportunity exists for including promotional literature or small complimentary gifts in the Delegate Briefcase at a cost of £300 + VAT. We would require you to supply approximately 300 copies or gifts.

[Please contact Linda Bruce](mailto:linda@cosla.gov.uk) on 0131 474 9228 or email linda@cosla.gov.uk for further information.

DELEGATE BOOKING FORM

Please photocopy this form for each delegate attending and return it to Linda Bruce at COSLA, Verity House, 19 Haymarket Yards, Edinburgh, EH12 5BH. T: 0131 474 9228 F: 0131 474 9378
E: linda@cosla.gov.uk by **Monday, 18 September 2017**

First Name	_____	Email	_____
Surname	_____	Address for Correspondence	_____
Job Designation	_____		_____
Organisation	_____		_____
Telephone	_____		_____

Attendance Options and Costs

Delegates are invited to 'pick and choose' the most appropriate options. For a description of all the options, please refer to the notes overleaf. We regret that **NO REFUNDS** can be made, although delegates may substitute, providing reasonable notice is given. It is also important to note that it is **NOT** possible for delegates to 'share' a conference place.

Prices are shown excluding VAT.

Conference Options (please tick)

	*Member	Non-Member
1. Full residential conference delegate (includes everything listed below EXCEPT accommodation on Wednesday, 4 October)	<input type="checkbox"/> £399	<input type="checkbox"/> £475
2. Day delegate on Thursday, 5 October	<input type="checkbox"/> £180	<input type="checkbox"/> £250
3. Day delegate on Friday, 6 October**	<input type="checkbox"/> £180	<input type="checkbox"/> £250
4. Accommodation on Wednesday, 4 October	<input type="checkbox"/> £99	<input type="checkbox"/> £99
5. Accommodation on Thursday, 5 October	<input type="checkbox"/> £99	<input type="checkbox"/> £99
6. Pre-Dinner Reception, Excellence Awards Ceremony and Dinner on Thursday, 5 October	<input type="checkbox"/> £77	<input type="checkbox"/> £77

***Member** – Denotes Elected Members and Officers from COSLA's Membership Local Authorities

****** Access to the Conference sessions on Friday are by prior booking only. If only attending the COSLA Convention, please note the start time of 12.15pm

Payment

Please choose one of the following payment schemes (A or B)

A. I enclose a cheque for the amount shown above made payable to COSLA

Amount payable £ _____

Please add VAT at 20% £ _____

Total amount due to COSLA £ _____

A VAT Invoice will be sent separately and a confirmation letter closer to the date of the conference.

B. Please invoice my organisation

Authorised signature _____

Please print name _____

Special Requirements

	Delegate	Partner
Diet?		
Audio?		
Visual?		
Access?		

Partner Booking Details

Partners of all delegates are welcome to attend the conference at an additional cost of £280 plus VAT.

First Name _____

Surname _____

Address for Correspondence _____

Telephone _____

Partner's attendance schedule

Accommodation on Thursday, 5 October (double/twin occupancy)

Refreshments and lunch on Thursday, 5 October

Refreshments and lunch on Friday, 6 October

Pre-Dinner Reception, Excellence Awards Ceremony and Dinner on Thursday, 5 October

Amount payable £280

Please add VAT at 20% £56

Total amount due to COSLA £336

I enclose a cheque for the amount shown above