



A meeting of the **COSLA Strategic Human Resource Management Executive Group** will take place on **Friday 3rd June, commencing at 11.00am** in the COSLA Offices, Verity House, 19 Haymarket Yards, Edinburgh EH12 5BH. Lunch will be available at the conclusion of the meeting.

Sally Loudon
Chief Executive

AGENDA

1. Welcome and opening remarks (Chair)
2. Minute of Previous Meeting – 18th March 2016 for approval
3. Matters arising not otherwise on the agenda
4. Presentation on Workforce Related Activities – Sarah Gadsden, Director of Strategic Development and Collaboration, The Improvement Service.

Items to be taken in Private Session

5. Industrial Action Relating to Workload and SQA Qualifications and Assessments
6. UNISON Campaign for Policy of No Compulsory Redundancies in Scottish Councils
7. Developing Scotland's Young Workforce
8. Pay and Leave Specification for Teachers
9. SNCT Update
10. First Aid Provision Guidance
11. General Update – Job Evaluation, Cap on Public Sector Exit Payments, Pensions
12. COSLA Guide to the EU Referendum
13. 2016 Meeting Dates for noting:
 - *SHRM Executive Group*
Monday 12th September, Friday 2nd December
 - *SJC*
Steering Group Meetings: Friday 10th June, Friday 19th August
Annual General Meeting: Friday 11th November