

BOARD OF DIRECTORS

ROLE DESCRIPTION

Role: Director

Children in Scotland's Vision

That Scotland becomes a world leader in securing the wellbeing of every child and improving the quality of every childhood.

Purpose of role

The role of the Board of Directors is to work under the direction of the Convener to ensure probity, to provide governance and to work in partnership with the Chief Executive to achieve the aims of Children in Scotland. It meets five times per annum mainly in Edinburgh and includes the Annual General Meeting in November each year (usually outwith Edinburgh).

Responsibilities

1. To make sure that Children in Scotland conducts its business in accordance with its Memorandum and Articles of Association, OSCR requirements and in adherence with relevant legislation.
2. To govern Children in Scotland within best practice frameworks.
3. To attend Board of Directors meetings and relevant sub-committees and contribute actively to the role of the Board of Directors in determining strategy, approving policy, and monitoring organisational performance.
4. To ensure that the organisation's resources are deployed in pursuance of its objects and that its finances are systematically accounted for, audited and made publicly available.
5. To oversee the management of existing services and the development of new ones.
6. To foster effective relationships between members of the Board of Directors, staff, service users, other stakeholders and others who are important to Children in Scotland.
7. To participate where appropriate in the recruitment of senior staff.
8. To support Children in Scotland in safeguarding its good name and ethos and to promote Children in Scotland and its work, along with fellow members of the Board of Directors and staff.
9. To contribute any specific skills, knowledge and experience to assist the Board of Directors to reach sound decisions. This may involve scrutinising reports and consultations, leading discussions, chairing of or attendance at working groups as well as providing specific advice and guidance on issues where you have particular expertise.

Person Specification

1. Members of the Board of Directors will be committed to the aims, values and ethos of Children in Scotland and to ensuring that its activities are in the interests of beneficiaries.
2. Previous experience of committee work would be advantageous.
3. Members will come from a range of backgrounds and experience including commercial and business management, marketing, law, child and family welfare and human resource management and public relations.
4. Members of the Board of Directors should have, or be prepared to gain, an understanding of the legal duties, responsibilities and liabilities inherent in the role.